

Georgia Hale

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Objective An English teaching position that will give me the opportunity to fully utilize my experience, creativity, education, and enthusiasm.

Experience *Happy English School* Osaka, Japan
1999 to Present
Senior Teacher

- Teach English reading, writing, and conversation classes.
- Teach international business presentation classes.
- Screen and interview applicants.
- Develop curriculum and assist in material selection.

1995 to 1999
Splendid Eikaiwa Kobe, Japan
EFL Instructor

- Taught corporate and small-group lessons.
- Organized and taught business writing classes.
- Designed, made, and updated the company's home page.
- Trained new teachers.

1993 to 1995
Progressive Eikaiwa Sendai, Japan
Instructor

- Organized and taught lessons for children.
- Taught corporate and small-group lessons.
- Cooperated with other teachers in developing materials.
- Set up TOEFL, TOEIC, and Eiken self-study programs.

Education *University of Nebraska* Omaha, Nebraska, U.S.A
Bachelor of Arts

- Major in Applied Linguistics
- Minor in German Literature

Computer Skills Proficient in Word, Excel, PowerPoint, Access, FrontPage, WordPerfect, Ichitaro, and Adobe Photoshop.

Language Skills German (fluent); Japanese (excellent)